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# GARDEN CHAPEL DONOR ADVISED FUND

## Purpose for grant making:

The Foundation makes grants to support creative and innovative programs, current or emerging charitable opportunities, services not presently offered and occasional capital projects .

All should enhance the quality of life in the community.

Grants are not made in support of annual operating budgets or of projects normally included therein.

Projects funded should not represent significant duplication of initiatives already undertaken by other nonprofit agencies.

Requests will generally be denied for current budget support, elimination of deficits, reduction of debt or funding of completed projects.

The application packet must include:

- The background of the applicant organization.
- A copy of the IRS 501(c)(3) Letter of Determination.
- Be sure to include responses to questions about the purpose and description of the proposed project.
- Financial information related to the project.
- Project personnel.

Grants are made once per year in November

Applications/proposals due by **October 1st.**

**Grants will be given for project providing bereavement services, hospice and end of life services that will benefit the community.**



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## Grant Application Process

Organizations applying for grants must complete a narrative proposal, following the outline provided in the online Grant Application.

To be eligible for the Garden Chapel Donor Advised Grant, organizations must be:

- A nonprofit, legally tax-exempt organization.
- Located in and/or primarily serving clients in Pella, Iowa and the surrounding area.
- Serve a charitable purpose by enhancing the quality of life of the Pella area by providing bereavement services, hospice and end of life services.

### Apply Online

## Review Process

If the applicant organization is not well known, or if aspects of the proposal submitted are not clear, a representative may follow up with a personal site visit and/or further questions.

The completed proposals are thoroughly reviewed by the Donor who makes recommendations to the full board for funding.

Applicants are then notified of the outcome and if successful a grant agreement form must be signed and returned before funding is made.

### Grant Recipient Responsibilities:

Sign an Agreement Form indicating willingness to use the funds awarded for the purpose requested.

Submit a final Grant Fulfillment Report by October 1st of the following year in which the grant is made.

Give credit to the Pella Community Foundation in all media releases made by the organization.

Return to the Foundation any grant monies not used for the designated purpose of the grant.